

BID #01-2023
SPECIFICATIONS
Classroom Furniture

FISCAL YEAR
2023

OWNER

Eaton Academy
21450 Universal Drive
Eastpointe, MI 48021
Date: September 2022

BID #01-2023

THE BOARD OF EDUCATION OF Eaton Academy will RECEIVE BIDS UNTIL 3:00pm, Wednesday, October 5, 2022.
NO BIDS WILL BE ACCEPTED AFTER THIS TIME.

**TO PROVIDE THE
Eaton Academy
CLASSROOM FURNITURE**

Bidder's Instructions:

BIDS ARE TO BE SUBMITTED IN ACCORDANCE WITH THE PLANS AND/OR SPECIFICATIONS IN THE ATTACHED REQUEST PROPOSAL (APPENDIX A) TO PROVIDE CLASSROOM FURNITURE FOR THE DISTRICT. IT IS THE VENDOR'S RESPONSIBILITY TO ASSURE THAT THE INFORMATION NECESSARY TO EVALUATE THE PROPOSAL IS INCLUDED IN A MANNER THAT IT CAN BE READILY DETERMINED BY DISTRICT STAFF THAT THE INFORMATION IS INCLUDED.

THE BOARD OF EDUCATION RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS, TO WAIVE ANY IRREGULARITIES THEREIN AND TO ACCEPT ANY PART OR ALL OF ANY BID DEEMED TO BE FOR THE BEST INTEREST OF THE SCHOOL DISTRICT. EACH ITEM IN THE BID WILL BE EVALUATED SEPARATELY, AND MAY BE AWARDED SEPARATELY. MISSING OR INCOMPLETE INFORMATION MAY RESULT IN ZERO POINTS AWARDED FOR THE CATEGORY BEING EVALUATED.

THE BOARD OF EDUCATION OR ITS AUTHORIZED AGENT/S SHALL HAVE THE RIGHT TO REJECT ANY BID THAT DOES NOT COMPLY WITH THE AGREED PLANS AND/OR SPECIFICATIONS.

SPECIFICATION DEVIATIONS AND/OR ALTERNATIVES SHOULD BE CLEARLY INDICATED IN THE PROPOSAL, AND INDICATED BY SPECIFICATION LISTING WHAT THE DEVIATION IS, WHY SUGGESTED AND BENEFIT TO THE SCHOOL DISTRICT. PRICE DIFFERENTIALS FOR THE MODIFICATIONS TO THE BID ARE TO BE INDICATED AS AN ALTERNATE BID AND WILL ONLY BE ACCEPTED IN CONJUNCTION WITH A COMPLETED BID WHICH MEETS THE REQUIREMENTS OF THIS BID PACKAGE.

CLASSROOM FURNITURE WILL BE INSPECTED FOR COMPLIANCE WITH AN ACCEPTED BID PROPOSAL, AND IT IS THE VENDOR'S RESPONSIBILITY TO CORRECT ANY ERRORS IN THE PRODUCTION OF THE CLASSROOM FURNITURE BY IMMEDIATE REPLACEMENT AND PROVIDE FOR THE RETURN OF ANY NON-COMPLIANT CLASSROOM FURNITURE AT NO COST TO THE DISTRICT. THE DISTRICT WILL ONLY PAY FOR CLASSROOM FURNITURE WHICH MEETS THE SPECIFICATIONS OF ACCEPTED BID PROPOSAL AS INDICATED IN APPENDIX A.

IF YOU WISH TO RECEIVE INTERPRETATIONS OF THE BID, YOUR REQUEST WILL RECEIVE CONSIDERATION FROM THE BUSINESS OFFICE. IF A CHANGE IN SPECIFICATIONS IS FOUND DESIRABLE, THE SCHOOL DISTRICT WILL NOTIFY ALL BIDDERS BY MAIL AND POSTPONE BIDDING DATE IF NECESSARY.

BIDDERS ARE NOT PERMITTED TO TAKE ADVANTAGE OF ANY ERRORS OR OMISSION IN SPECIFICATIONS SINCE NEW INSTRUCTIONS WILL BE GIVEN SHOULD THEY BE CALLED TO OUR ATTENTION NOT LESS THAN TWO (2) WORKING DAYS BEFORE BIDS ARE DUE.

BID #01-2023

IF IN THE BEST INTEREST OF THE SCHOOL DISTRICT, THE VENDOR CAN AGREE TO PROVIDE ADDITIONAL IDENTICAL CLASSROOM FURNITURE FOR THE SAME COST PER UNIT THROUGHOUT THE SCHOOL YEAR ENDING June 30, 2023.

ALL COST ITEMS, PER ATTACHED BID SHEET, **MUST BE COMPLETED**. THE "BID SHEET" SHALL APPEAR AS THE FIRST PAGE OF YOUR PROPOSAL WITH COMPANY'S NAME, ADDRESS, PHONE, AND CONTACT PERSON LISTED.

THE COMPLETED APPENDIX "A" PROPOSAL SHEETS SHOULD BE THE SECOND PAGE FOLLOWED BY DOCUMENTATION, PICTURES AND OTHER LITERATURE DESCRIBING YOUR PRODUCT.

QUESTIONS SHOULD BE ADDRESSED TO THE ATTENTION of Todd Yarch, 586-777-1519 or todd.yarch@eaton-academy.com

INTERESTED PARTIES SHOULD SUBMIT AN ORIGINAL AND TWO (2) COPIES OF THEIR PROPOSALS.

ALL BIDS SHOULD BE ENCLOSED IN A SEALED ENVELOPE, ENDORSED ON THE OUTSIDE "**Classroom Furniture Proposal**" AND ADDRESSED TO:

Eaton Academy
21450 Universal Drive
Eastpointe, MI 48021
ATTENTION: Julius McDougal
Classroom Furniture Proposal

OFFICIAL STATEMENT BY RESPONDENT

Proposal must contain statements to the following effect, signed by an individual authorized to bind the Contractor.

1. The Contractor has read, understands and agrees to the term and conditions set forth in the RFP.
2. The terms and conditions set forth in the proposal will remain open for at least 90 days from the deadline for submission of proposals.
3. The Contractor is not aware of any conflict of interest regarding the performance of work for the LEA.

Selection Process

Eaton Academy will base award on several evaluation factors including, but not limited to bid specifications, pricing, product availability, documentation requirements, and delivery terms.

BID SHEET

BID #01-2023
Board of Education
Eaton Academy
21450 Universal Drive
Eastpointe, MI 48021

Due Date: October 5, 2022

Having read the entire bid package issued by the Board of Education for the purchase of classroom furniture for Eaton Academy and having attached to this Bid Form all of the required documents, the undersigned proposes to furnish the specified classroom furniture. If in the best interest of the School District, the vendor has the option to provide additional similar classroom furniture at the same cost per unit throughout the school year ending June 30, 2023.

Any additional charges above the quoted costs are subject to negotiation with the School District and are only for items not specified in this bid package.

Please circle one:

The Vendor (agrees, does not agree) to provide identical equipment throughout the school year ending June 30, 2023 at the same price.

It is agreed that this bid may not be withdrawn for a period of ninety (90) days from the actual bid opening thereof.

PROPOSED SUBMITTED BY:

FIRM _____ **TELEPHONE #** _____

E-MAIL ADDRESS _____

ADDRESS _____

WEBSITE _____

SIGNATURE

TITLE

DATE

(THIS SHOULD BE THE FIRST PAGE OF THE RETURNED PROPOSAL)

APPENDIX – A.

(Classroom Furniture Specifications – Bid #01-2023)

CLASSROOM FURNITURE SPECIFICATIONS Eaton Academy

Classroom Furniture Specifications

This is a Request for Quotation (RFQ) for Classroom Furniture, assembly, disposal of debris and related services. Below are some logistical items that the contractor should be aware of and costs associated should be part of the proposal.

- No Loading Dock
- No Special Doorway
- No Elevator
- Stairway Carry Necessary
- Delivery to floors 1, 2 and 3
- Contractor responsible for removal of all debris from the site

Requests for additional information may be directed to Todd Yarch at 312-401-3018 or todd.yarch@eaton-academy.com.

CLASSROOM FURNITURE BID				
September 2022				
EATON ACADEMY will only accept the following items and from the manufacturers listed below. We will accept any manufacturer if one is not listed. Color and finishes will be determined after bid has been awarded.				
		MFR/Vendor	Model#	Qty
Student Seating	Smith System Groove Stack Chair 18H	Smith System	33849	58
Student Seating	Smith System Groove Fixed Height Stool	Smith System	33891	20
Adult Seating	Moto Inline Club Chair w/Casters	JSI		12
Student Table	Smith Systems Flowform round triangle table w/glides	Smith System	56001E	1
Student Table	Smith Systems Flowform Oval Pedestal Base Table	Smith System	56000E	2
Adult Seating	Smith System Elemental Adj Nest & Fold 29-40 x 60 x 30	Smith System	NL3060____PLTEJ	7
Adult Seating	Totem Pod w/Casters 18h x 24 Diameter	JSI		2
Collaboration Table	Smith Systems Flowform Clamshell Table w/glides	Smith System	56003E	2
Collaboration Table	Grown up rectangle table	Smith System	56005E	2
Storage	LibraCraft Wood SF Shelving Starter	LibraCraft	W13608400	4
Storage	Ironwood Mobile Base Shelf Cabinet Closed w/2 adjustable shelves	Ironwood	W13754460	1

Storage	Ironwood Mobile Base Shelf Cab w/5 Drawers	Ironwood	W13754470	1
Adult Table	Rectangle Café Tabletop 72 x 36	Smith System	01524	2
Adult Table	Café table circular base 24 dia v 42h	Smith System	01453	4
Student Seating	Smith System Flavors Stack Chair 16H	Smith System	11848	6
Student Seating	HABA Set.upp Seating Niche 37"	HABA		2
Student Seating	HABA Reading Seat Cushion and Trolley Set	HABA		1
Storage	Wood Designs Mobile Storage Shelves 30" x 48 x 15	Wood Designs		3
Storage	Wood Designs Displayer Double Faced Book Browser 24 x 48 x 29	Wood Designs		1
Storage	Wood Designs Mobile Book Display 44 x 24 x 24	Wood Designs		1
Student Table	Smith System 3-2-1 Table PreK - 2nd 22	Smith System	03002	1
Student Seating	Metal Counter Height Stool 24x16x16 24" H - Orange			16
Teacher Desk	Teachers Desk - P-Top Desk w/Left hand Pedestal	Smith System	26140	3
Teacher Station	Silhouette Sit/Stand Desk 26-41'H x 30'W x 21 D	Smith System	01631	3
Adult Chair	Boss Mesh Back Task Chair	Boss	B6706-BK	2
Art Accessory	Spring Loaded Paint Drying Rack w/20 Racks & Lock Down			1
Student Table	Smith System Planner Studio Table 29H x 60W x 36D	Smith System	25206TRESPA/_ _	5
Student Table	Smith System Planner Studio Table 36H x 60W x 36D	Smith System	25208TRESPA/_ _	4
Student Seating	Smith System Flavors Stack Chair 18H	Smith System	11849	6
Student Seating	Smith Systems Soft Rocker 25-1/2 x 20 1/2 x 26 1/4	Smith System	55000	8
Student Seating	Smith Systems Round Ottoman 15 x 26	Smith System	55001	4
Student Seating	VISIT 3-teir straight seating 35 x 30 x 40	Palette	6618	2
Student Seating	VISIT 2-teir straight seating 35 x 30 x 40	Palette	6618	1
Rug	Various rugs for reading spaces			5
Storage	Smith Systems Flowform Straight Totes w/Whiteboard	Smith System	57ABAB27000	6
Student Table	Smith Systems Flowform Interchange Squiggle Table	Smith System	04154	2
Student Table	Smith System Flavors fixed height stool	Smith System	11889	6
Student Table	Boomerand Sofa Faux - various colors	HABA		3
Student Table	Smith Systems 30 Diam Table 36" H w circular base	Smith System	01504	3
Student Table	NPS 36"H Leg for NPS Science Tables	National Public Seating		2

Student Table	National Public Seating 18" Z-Stool w/o Backrest	National Public Seating	6618	4
Student Seating	Metal Counter Height Stool 24x16x16 24" H - Blue			4
Student Seating	Smith Systems oodle Seating 3 stacked & 1 movement disc	Smith System	OODLE31	8
Storage	Mega Case Open w/9 3" & 3 6" Totes	Smith System	310009030P	3
Storage	Cascade Mega-Cabinet Open w/Shelves	Smith System	410008000P_	2
Student Table	Elemental Table w/Casters	Smith System	EL3636	2
Student Table	Elemental Sprocket Table w/Casters	Smith System	ELSPRK - EC	2
Mobile Whiteboard/ Collaboration	mcSquares Rolling Easel	mcSquares		3